

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 8TH JANUARY 2008** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 4th December 2007.

**A Roberts
388009**

2 Minutes

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

2 Minutes

3. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 5 - 10)

A copy of the current Forward Plan, which was published on 14th December 2007, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**R Reeves
388003**

10 Minutes

4. MIGRANT WORKERS IN HUNTINGDONSHIRE (Pages 11 - 26)

To consider a report by the Community Manager on the impact of migrant workers in Huntingdonshire and the development of a Migrant Population Strategy.

**D Smith
388377**

50 Minutes

5. EXCLUSION OF THE PUBLIC

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to individuals and is subject to an obligation of confidentiality.

6. **ENHANCED CLEANSING SERVICES: PILOT STUDY** (Pages 27 - 32)

To consider a report by the Head of Operational Services on the outcome of a pilot of enhanced levels of cleansing services in St Ives.

R Ward
388635

20 Minutes

7. **READMITTANCE OF THE PUBLIC**

To resolve:-

to readmit the public.

8. **DISABILITY ACCESS STUDY** (Pages 33 - 42)

To consider a report containing further analysis of responses by Town and Parish Councils to consultation on access to public areas, facilities and other places for those with disabilities and an update on progress of the study.

A Roberts
388009
N Giles
387049

30 Minutes

9. **PATIENT AND PUBLIC INVOLVEMENT FORUMS - ANNUAL REPORT** (Pages 43 - 66)

A copy of the Patient and Public Involvement Forums' Annual Report 2006-07 is attached for information. Members are requested to consider whether the Report raises any matters that they might usually pursue in Huntingdonshire.

10 Minutes

10. **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) - PROGRESS** (Pages 67 - 76)

To consider a report by the Head of Administration on the Panel's programme of studies.

A Roberts
388009

10 Minutes

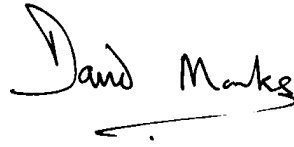
11. **SCRUTINY**

To scrutinise decisions taken since the last meeting as set out in the Decision Digest (**TO FOLLOW**) and to raise any other matters for scrutiny that fall within the remit of the Panel.

A Roberts
388009

10 Minutes

Dated this 21st day of December 2007



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact A Roberts, Democratic Services Officer, Tel No 01480 388009/e-mail: Anthony.Roberts@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).